



BURNET COUNTY EMERGENCY SERVICES DISTRICT No. 2
P.O. BOX 249
BUCHANAN DAM, TEXAS 78609-0249

NOTICE OF REGULAR MEETING

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of a Regular Meeting of the Board of Emergency Services Commissioners of Burnet County Emergency Services District No. 2, to be held on Thursday, August 14, 2025, at 6:00 p.m. at the Cassie VFD Station located at 3900 RR 690, Burnet, Texas, 78611. This Agenda is posted at the Burnet County Courthouse and on the [Burnet County \(burnetcountytexas.org\)](http://burnetcountytexas.org) website.

The following agenda items will be discussed, considered and action taken as appropriate:

AGENDA

1. Call meeting to order. (Barclay)
2. Establish a quorum. (Barclay)
3. Pledge of Allegiance. (Barclay)
4. Invocation. (Barclay)
5. Welcome guests. (Barclay)
6. Comments from the Board and Public not scheduled on the agenda may be made. However, no action can be taken on these matters, and the Board will not debate the comments at this meeting. Comments regarding specific agenda items should occur when the item is called. There is a 2-minute speaking limit.
7. Accept minutes from the July 17, 2025 Meeting. (Barclay)
8. Burnet County ESD No. 2 Treasurer Report. (Lee)
9. Discussion and/or action regarding the disbursement of funds. (Lee)

POSTED

**Vicinta Stafford
Burnet County Clerk**

By Christy Simpson at 3:18 pm, Aug 07, 2025



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10. Report from the Cassie Volunteer Fire Department.
 - A. Report from CVFD Leadership (Chief Curtis/Asst. Chief Schoenfeld)
 1. Number of calls.
 2. Staffing, Structure, Retention, Recruitment-Strategic Plan #3
 3. Training-Strategic Plan #4
 4. Community Involvement – Strategic Plan #7
 5. Equipment and Apparatus - Strategic Plan #2
 6. Other department activity or concerns.
 - B. Cassie VFD Financial Report (L. Schneider)
 - C. Discussion and/or action regarding Capital Expense request. (Curtis)
11. Administrative update of the Sales Tax Program for Burnet County ESD No. 2 including update on reports from HdL- Strategic Plan #5 Goal 6 (Proffer)
12. Joint Task Force Report – Strategic Plan #5 Goal 1. (Barclay/Proffer/Curtis/Schoenfeld)
13. Discussion and/or action to approve the Retention Bonus for active Cassie VFD Members- Strategic Plan #3 Goal 3 (Barclay)
14. Present the Service Provider Contract for FY2025-26 to Cassie VFD for their review. The completed contract to be returned following CVFD September Board Meeting. (Barclay)
15. Discussion and/or action on the adoption of the BCESD2 Budget for FY 2025-26. (Lee/Barclay)
16. Discussion and/or action on adoption of the tax rate for 2025 to be set at \$0.10 per \$100 of valuation. Notification placed in the August 6, 2025 Edition of the Burnet Bulletin and the website. (Barclay)
17. Discussion and/or action concerning proceeding with the Letters of Engagement from Oliver, Rainey, and Wojtek for the FY 2024-25 Audits. (Barclay)
18. Calendar of events for September 18, 2025 Meeting
 - A. Standing Agenda Items
 - B. Strategic Plan updates
 - C. Receive Service Provider Contract from Cassie VFD.
 - D. CVFD Quarterly Disbursement discussion/action
 - E. Administrative Assistant Contract discussion/action for FY'25-26
 - F. Receive Letters of Engagement from ORW



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19. Next meeting – Thursday, September 18, 2025, 6p.m. at the Cassie Volunteer Fire Department.

20. Adjourn

Sharon K. Barclay
President
Burnet County Emergency Services District No. 2
Burnet County, Texas

The Board of Commissioners of Burnet County Emergency Services District No. 2 reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters as authorized by the Texas Government Code including, but not limited to, Sections: 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Security Devices/Security Audits), 551.087 (Economic Development), 418.183 (Deliberations about Homeland Security Issues).